

“ROUGH DRAFT”
TOWN OF DUNE ACRES
COUNCIL MINUTES
for
FEBRUARY 21, 2006

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, February 21, 2006 at the Town Hall.

Town Council President Louise Roberts called the meeting to order at 7:05 p.m. with Councilpersons John Wilhelm and Ben Bolton, Deputy Clerk-Treasurer Sherry King and Town Attorney Dan Whitten with his associate Stacey Mindel in attendance. Council President Louise Roberts opened the meeting with the pledge of allegiance.

APPROVAL OF MINUTES:

John Wilhelm moved that the minutes for January 17, 2006 be approved as presented.
Ben Bolton seconded the motion and it unanimously carried.

FINANCIAL REPORT FOR THE TOWN OF DUNE ACRES as of January 31, 2006:

Fifth Third Bank	\$113,910.64
Chase/Bank One Money Market Account	\$186,856.46
First State Bank of Porter Checking Account	\$98,879.76
TOTAL	\$399,646.86

Ben Bolton moved to accept the Financial Report. John Wilhelm second. Passed unanimously.

PAYMENT OF THE CLAIMS:

John Wilhelm moved approval of the claims. Bolton seconded the motion and it unanimously carried.

*Louise Roberts presented an invoice from Anton Insurance for renewal of Workman's Comp, Second Injury Fund, and Package Policy for a total of \$8109.00 to be included in this month's claims. Ben Bolton moved to approve payment. John Wilhelm second. Motion carried.

CLAIMS APPROVED FOR THE TOWN OF DUNE ACRES for February 2006:

Diane Bartley	Pay Period 1/1/06-1/31/2006	\$1,455.74
Atha W. Belsha	"	\$1,438.06
Emily M. Cheek	"	\$564.65
Sherry A. King	"	\$695.85
David W. Kristophel	"	\$591.56
Philip A. Lepley	"	\$1,302.22
Terry R. Trout	"	\$534.40
Garrett L Tyrrell	"	\$465.13
Builders Network Realty, Inc.	Feb.& Mar. Office Rent	\$340.00
Chase Card Services	Cleaning Supplies/Gatehouse	\$10.78
Legislative Services Agency	2005 Indiana Code CD	\$25.60
*Anton Insurance	Policies Renewal	\$8,109.00
Ferrellgas	Bottle gas	\$111.42
Cecilia Call	Wood Cleaner/Gatehouse	\$10.95
Pinkerton Fuel & Lubricants	Vehicle Gas	\$89.64
Sherry King	Overnight Keystone/Envelopes	\$71.68
Keystone Consulting Services	Acct. Software Maintenance	\$750.00
Howard Silverman	Web Site Hosting Fee	\$76.32
Able Disposal	Garbage Pickup	\$26.52
Nipsco	Utilities	\$1,135.40
Quill Office Products	Office Supplies	\$121.96
Nextel	Phone	\$64.78
Orbesen Construction	Town Hall Repairs	\$18,565.02
Porter County Treasurer	Over Tax Distribution Payment	\$343.85
EFTPS	Federal Payroll Liabilities	\$2,074.98
Louise Roberts	Chairs for Town Hall	\$479.94
Jon's Tree Service.	Road Maintenance	\$4,965.00
Westchester Warehouse	Clerk/Treasurer Office Storage	\$5.50
ILMCT	Clerk/Treasurer Membership	\$40.00
Alfax Wholesale Furniture, LLC	Town Hall Furniture	\$1,627.40
Austgen Electric, Inc.	General - Water	\$1,327.00
Indiana Department of Revenue	Feb. Payroll Liabilities	\$305.75
Payroll Fund - Security	Security Pay Posting	\$7,886.85
Payroll Fund - Clerk/Treasurer	Dep/Clerk/Treasurer Pay Post	\$871.50
Payroll Fund - Botanist	Botanist Pay Posting	\$669.99
Total Claims		\$57,154.44

CORRESPONDENCE:

Ben Bolton read a letter from Recycling and Waste District of Porter County with their 2006 Calendar of Standard Events & Compost sites and detailed brochures of the events and sites.

Sherry King reported that the town was obligated to repay Porter County \$343.85 due to the Tax Distribution Over Payment.

COMMISSION REPORTS:

ROADS/TOWN ENGINEER: Commissioner Irv Call

Irv reported there are three holes right next to the pavement caused by the contractors that need to be fixed as soon as possible. Damage to a drain area on Shore Drive and at the corner of Circle and Ridge Drives was also reported. Ben Bolton said he called IAWC concerning the Circle/Ridge problem and they are suppose to take care of it.

PARKS: N/A, BEACH: N/A, BUILDING: N/A, MAINTENANCE: N/A, FIRE: N/A

POLICE: Commissioner Cecilia Call

Cecilia Call reported that she purchased a new phone for the gatehouse.

ENVIRONMENT: Commissioner Cheryl Evans

Next meeting will be Thursday, January 26.

Annual Clean-up Day will be May 6. She has mapped out the hot spots that need cleaning to assign to the volunteers.

She and Mary Ann Crayton plan to attend a training day workshop on dealing with invasive species.

Greg Livovich has finished removal of Oriental Bittersweet along East Road. His next work will be on Beach and then Pine Lane.

Cheryl reported that there is a balance of \$9090.00 left of the \$13500.00 Oriental Bittersweet Invasive Grant.

WATER: Ben Bolton

Ben reported that the spare parts have been removed and IAWC is suppose to give a credit for them. Some work still needs to be done on the tie-ins.

Should water need to be shut-off they are suppose to inform the Security at the Gatehouse and they will let Grace Millman or Madge Kohler know. Grace and Madge will then get the phone chain going to let the residents know.

It was brought up that there has been bubbles and a bad odor in the water. Louise Roberts said she called IAWC about the bubbles and they said it could be one of two things: air in the lines or extreme change in outside temperature.

OLD BUSINESS:

Louise Roberts read the second reading on Ordinance 2005-5 Regarding Mischief and Theft of Town Property. John Wilhelm moved for adoption of Ordinance 2005-5 and Ben Bolton second. Discussion followed.

John Wilhelm called to question. Motion unanimously passed.

Louise Roberts read the second reading on Ordinance 2005-6 Prohibiting Prescribed or Controlled Burns Within the Town of Dune Acres. John Wilhelm moved to adopt Ordinance 2005-6 and Ben Bolton second. Discussion then followed between the Council and the residents. Mary Ann Crayton asked if what Bob Hartman presented last month had any impact on the decision of the council. John Wilhelm said Bob gave a very good presentation and that the Company he told about seemed to have a good handle on the burns that they do and he was very impressed with the presentation. But he still has many concerns for the safety of the residents and their properties and also health concerns. Louise Roberts said they received much communication against the burns and discussion with the Insurance Company and lawyers governed the council's decision. John Wilhelm called the question. Motion carried unanimously.

Louise Roberts reported that at the training she and Sherry King went to on the Keystone accounting software that an automatic transfer of funds was performed. But one category could not be done automatically and \$1875.00 had to be transferred from the Vehicle Purchase category to the General Miscellaneous Category. She asked that the council

approve this transfer now in case the State Board of Accounts ask questions. John Wilhelm moved to allow the transfer of \$1875.00 be allowed. Ben Bolton second. Motion passed unanimously.

NEW BUSINESS:

John Wilhelm moved to have Orbesen Construction to do the Exterior work on the Town Hall. Ben Bolton second. Motion unanimously passed.

PLAN COMMISSION: N/A

The meeting adjourned at 8:05 p.m.

Louise Roberts, Council President

John Wilhelm, Councilperson

Benjamin Bolton, Councilperson

Sherry A. King, Deputy Clerk-Treasurer